

20 July 2020

Dear Parent/Guardian,

As you will be well aware from the media, schools will re-open fully for all students from September. The usual rules around attendance will become compulsory again from the week commencing **31<sup>st</sup> August 2020**. It has been a pleasure to welcome back our year 10 students for some catch up teaching over the last few weeks and to see so many students in year 7-9 attending their face to face meetings. Schools are lonely places without the very people they are designed for; students. We are, as a result excited to see everyone again in September and recognise how important it is to ensure there is no further impact on students' education, wellbeing and wider development.

In preparation for reopening, we have undertaken a comprehensive risk assessment to keep everyone safe. This has resulted in some changes to the way we operate and it is important that I share with you before September. The most important change is that whilst students may return to school, year groups must be treated as bubbles. This means that they cannot mix and must be kept separate in the building as much as possible. Year groups will be allocated areas of school and their own entrances to these areas. As a result of this, a number of things will change.

### **Start and Finish times**

In order to avoid bubbles mixing, it is important that your child is neither early nor late to school, but arrives at the specified time.

Year group	Start time	Finish time
7	8.20	2.20
8	8.40	2.35
9	8.35	2.25
10	8.30	2.30
11	8.25	2.40

For year 11 students, we are aware that they have examinations from April and they have missed 4 months of education. We will therefore provide them with an extra 60 minutes of education each day except on Tuesdays. This additional lesson is called intervention and will be communicated with them in September.

## Uniform

It is essential that students return in the full, correct uniform in September. Attached is a copy of our uniform guide and you will also find a copy of this is on our website. This guide outlines our expectation about uniform. Non-uniform items such as tight trousers/leggings and short skirts will not be allowed. Only plain black shoes which can be polished are allowed. Trainers/boots and trainer style shoes are not allowed. Students are expected to wear full school uniform and to wear it correctly. Our uniform is our starting point for setting out our high standard, it is how we identify ourselves as an academy and we want all students, staff, parents and carers to be proud of our academy.

Uniform can be purchased direct from SPT Uniforms using the link on our website. Due to the current climate uniform will be delivered to your home address.

## Hairstyles, Makeup and Nails

Our policy states clearly that students are not allowed any extreme hairstyles in school. Hair styles should be sensible and colours should be natural. Extreme hairstyles, including haircuts below a grade 2, will not be allowed. No visible makeup is allowed. Nail polish and any type of false nails, including clear gels, acrylics, extensions, etc, are not allowed.

## Jewellery and Smart Watches

No jewellery is allowed except a wrist watch and a medic alert necklace or bracelet. Smart watches are not allowed in the Academy. Piercings, including clear piercings, are not allowed. If a student is thinking about having their ears pierced, or any other piercing, this should be done at the start of the summer holidays, as any students with piercings in September will be asked to remove them.

Our focus in school remains on student's achievements. Conversations about uniform, jewellery and extreme hairstyles detract our attention from this focus. As always, we ask for your support ensuring standards remain high.

## Lunchtimes

Students will have breaks and lunches in separate areas of school. A Pin number will be used instead of the fingerprint readers. **All meals will need to be paid for using ParentPay.** We are unable to take any cash for any reason. School meals must be paid for in advanced. No account will be allowed to go more than £5 overdrawn. If your account goes overdrawn you will be contacted to either provide a packed lunch or add funds to your ParentPay account. If you believe you may be entitled to Free School Meals you can apply via the Nottinghamshire Free School Meals Portal. If you do not currently have a ParentPay account please contact the office on Tuesday 1<sup>st</sup> September 2020.

<https://www.nottinghamshire.gov.uk/education/school-meals/free-school-meals-and-milk>

## Public transport

If your son or daughter uses the Serlby mini bus, they must by law, wear a facemask for the journey. The same applies for all public transport.

## **Parents**

For the protection of all, parents will not be allowed onto the school site without a prior appointment. This includes crossing the blue line at the start of the school day. Reception areas are high risk and so ours will be closed. Please direct any queries to us via email or telephone.

## **Hygiene**

It should go without saying that students will be expected to sanitise their hands on entry and exit to the school site, on entry and exit from the canteen and on entry/exit to the toilets

## **Behaviour**

Abiding by social distancing rules, following one way systems, staying within boundaries and following reasonable requests are more important than ever. Please talk with your son/daughter about their importance before they return to the Academy.

## **Return days and times**

To enable us to ensure we have the safest possible start to the new school year we are staggering the start of the term. Each year group will have a though induction to the areas of school they can use and the safety measures in place

Date	Year group	time
Wednesday 02/09/20	7	8.20 – 2.20
	11	12.30 – 2.40
Thursday 03/09/20	7	Normal school day
	11	Normal school day
	10	8.30-2.30
	9	12.30 – 2.25
Friday 04/09/20	8	8.40 – 2.25
	7	Normal school day
	9	Normal school day
	10	Normal school day
	11	Normal school day
W/C Monday 7 <sup>th</sup> September	All	Normal school day

I wish you and your families a restful and enjoyable summer and eagerly anticipate the return to full time education in September.

Kind Regards



Mr J Hodgson

Vice Principal

